



## Refund Policy

### Application Fees

An application fee is required to submit your application to attend Thrust Flight. The school will commit resources and incur nonrecoverable costs on your behalf in reviewing and processing your application. As such, application fees are non-refundable.

### Housing Fees

Students that elect to utilize Thrust Flight housing will execute a housing license agreement for a specific period of time. Once a student accepts and moves into student housing, housing fees are refundable only to the extent Thrust Flight is unable to provide student housing in accordance with the terms of the housing license agreement. Otherwise, the entire housing fee becomes nonrefundable upon move-in. Prior to moving into student housing, a student may receive a refund of housing fees only if the housing offered by Thrust Flight is not in accordance with the terms of the housing license agreement or if the student withdraws from Thrust Flight training programs prior to the start of those programs.

### Tuition and Fees

#### Zero Time to Airlines Programs:

##### Canceling Enrollment

A student may cancel their enrollment within the first three days following execution of an enrollment agreement by notifying an Admissions Advisor in writing. Students canceling enrollment will receive a full refund of all monies paid toward that enrollment. A student cancelling their enrollment after the third day following execution of an enrollment agreement will be entitled to a full refund of all monies paid toward that enrollment, less a \$150 drop fee.

##### Dropping a ZTA Program Course Prior to the Scheduled Start Date

Prior to the start of any ZTA program course, a student may drop the course by notifying a program manager in writing or in person. The student will be subject to a \$150 drop fee, be terminated from the program, and entitled to a refund of all prepaid course fees for courses not yet begun.

##### Dropping a ZTA Program Course in Progress

A student may drop a ZTA program course in progress by notifying a Program Manager in writing or in person. The student will be terminated from the program and will be entitled to a full refund of all course fees for courses not yet begun, as well as a refund for the courses in progress as follows:

- Refunds for ZTA program courses in process which include a flight component will be made based on the course phase the student was in at the time of drop notification.

Phase 1	Where the student has completed less than 1/3 of the minimum required flight/sim hours in the course	66% of the course fee is refundable
Phase 2	Where the student has completed at least 1/3, but less than 2/3 of the minimum required flight/sim hours in the course	33% of the course fee is refundable
Phase 3	Where the student has completed 2/3 or more of the minimum required flight/sim hours in the course	The course fee is nonrefundable

- ZTA program courses without a flight component are short in duration and not refundable after the course has begun.

##### Termination from the ZTA Program

A student withdrawing or terminated from a ZTA program will be dropped from any courses in which they are currently enrolled and will be entitled to a refund of unused course fees in accordance with the applicable Dropping a ZTA Program Course Prior to Scheduled Start Date or Dropping a ZTA Program Course In Progress sections above.

The student's Last Day of Attendance (LDA), will be determined as the last date the student attended a logged ground or flight lesson.



## **Continuing Education Courses:**

### Reserved Courses

Certain continuing education courses with limited capacity have a refund policy tailored to maximize scheduling efficiency and to utilize all available seats for each session. The following courses are “Reserved Courses”:

- AFC-501/CEC-501 – CFI Airplane Theory
- AFC-503/CEC-503 – CFI Instrument Theory
- CEC-401/CEC-402 – Accelerated Multi-Engine

### Postponing / Cancelling Reserved Courses

You may reschedule or cancel your enrollment in a Reserved Course by notifying the admissions office in writing. You will incur a postponement/cancellation fee as follows for each cancelled or postponed Reserved Course:

- |   |           |
|---|-----------|
| ● Postponement more than 30 days prior to scheduled class start date    | No Charge |
| ● Cancellation more than 30 days prior to scheduled start date          | \$150     |
| ● Postponement or Cancellation 15-30 days prior to scheduled start date | \$150     |
| ● Postponement or Cancellation 5-14 days prior to scheduled start date  | \$250     |
| ● Postponement or Cancellation 1-4 days prior to scheduled start date   | \$500     |

No refunds are available for Reserved Courses on or after the scheduled course start date. If the published course fee for the rescheduled Reserved Course is different than the course fee on the date you were originally enrolled, you will be responsible for any increase or will be refunded any decrease.

### Dropping a Continuing Education Course

A student may drop any continuing education course other than a Reserved Course by notifying an admissions advisor. The student will receive a full refund of all monies on deposit or paid toward that enrollment, less a) a \$150 drop fee, b) the normal retail cost of any materials not returned in resalable condition, and c) the normal retail hourly rental and instruction rates for any training received prior to dropping the course. The drop fee may be waived if the course is dropped within 3 days of the student’s execution of an enrollment agreement.

The drop fee will be deferred if a student elects to leave his or her entire deposit account balance of \$3,000 or more on deposit for future training, and the deferred drop fee will be fully waived once the student begins another course.

## **Administrative, Facilities and Services Fee**

Administrative, facilities and service fees included in an enrollment agreement are fully refundable if the student withdraws and terminates the program prior to the fourth calendar day of the program. These fees are non-refundable after that date.

## **Materials and Supplies**

Physical items may be returned, shipping prepaid, within 10 days of the date the item was shipped or picked up from a campus location. Defective items will be replaced at no charge once we receive and inspect the item. Please contact a program manager for a Return Materials Authorization (RMA) prior to shipping.

Items returned for a refund must be in new, resalable condition, and still in the original packaging. If your return qualifies, your purchase amount will be refunded, less a 15% restocking fee.

## **Refund Checks**

Within 30 days of your drop, cancellation, withdrawal or termination, Thrust Flight will issue a check made out to the student (or the student’s lender/third-party payor if applicable) for any refund amounts due. For payments originally made via credit or debit card, Thrust Flight may elect to issue a refund via credit/debit card account credit when the refund occurs within 30 days of the date originally charged to a card.

## **Refunds to Third Party Payors**

Refunds for any students financing their training through an approved Thrust Flight lending partner or the Veteran’s Administration will be directed to the third-party payor up to the amount received by Thrust Flight from that source on behalf of the Student. The Student is encouraged to consult the financial aid office and their lender for advice and information concerning loan repayment.